



UP ON THE ROOF

TASTE FROM THE TOP

Presented by



FRIDAY, OCTOBER 5, 2018

7-10pm atop the EJGH Esplanade Garage

Patron Party begins at 6pm

VENDOR INFORMATION

The Foundation at East Jefferson General Hospital – a not-for-profit 501(c)(3) organization – will host its 12th Annual 'Up on the Roof' community event on Friday, October 5, 2018. The event will feature a variety of beer, wine, and specialty drinks as well as food from some of our area's best restaurants.

Food and beverage vendors are asked to donate their product(s) for 1,500 guests to sample and enjoy. Each vendor will be provided their own table(s) for serving. We request that each vendor set-up their own table and provide staff to serve and educate guests about their product. If requested in advance, event volunteers will be available and on-hand to help with pouring and serving.

When:

Friday, October 5, 2018
7-10pm
Patron Party begins at 6pm

Where:

The roof of the Esplanade
Garage on the EJGH
campus in Metairie, LA

Audience:

1,500 attendees expected
to attend, including New
Orleans and Jefferson
Parish community
members, EJGH
employees, physicians,
event sponsors, vendors,
donors and patients

Vendor Responsibilities:

- Deliver food/beverage donation to event site day of event
- Provide a minimum of one company representative to oversee your table during event (Foundation can provide additional volunteers at your request)
- Provide any specialty items you would like to give away at the event which may be displayed on your table

Vendor Benefits:

- Name and recognition on EJGH Foundation website
- Ability to promote your product to 1,500 people in our community
- Listing in 'Up on the Roof' program
- Two tickets to event

The Foundation at EJGH will provide:

- Additional volunteers at your request
- Table
- Linens
- Cups
- Table Signage



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VENDOR ENROLLMENT

Yes! Please enroll me as a vendor in 'Up on the Roof' on Friday, October 5, 2018.

I will bring the following products:

1) _____ 3) _____ 5) _____

2) _____ 4) _____ 6) _____

Sorry, we are unable to participate at this time.

Company/Vendor Name: _____

Address: _____

Name: _____ Phone: _____ E-mail: _____

Day-of Event Contact Name: _____ Phone: _____

Signature: _____

Please e-mail or fax completed form no later than September 14, 2018:

Renee Ganucheau, *Event Director*

FAX: 504-525-1117 | PHONE: 504-525-1115

EMAIL: upontheroof@ejgh.org



East Jefferson General Hospital
The Foundation